

Internal Quality Assurance Cell (IQAC)
IQAC meeting 2018-19

Meeting 1

Date - July 04, 2018

Day - Wednesday

Time - 12:30 PM

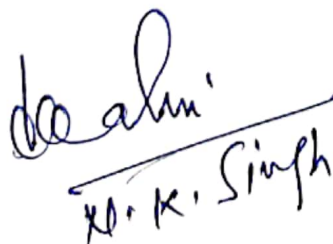
Venue- IQAC Room

Minutes

- Formation of IQAC for the session 2018-19
- Plans of institution for the current academic year 2018-19
- Academic calendar 2018-19
- Admission 2018-19
- Analysis of result 2017-18
- Formation of several statutory committees
- Website-- posting of all upcoming events of the college
- Time table
- Teaching learning process
- Unit tests
- Formation of research committee
- Celebration of national and international days, birthdays of great leaders and patriots

Action Taken Report

- The new members of IQAC were informed about Importance, roles and functions of IQAC.
- Plans of institution for the current academic year 2018-19 were prepared with utmost care.
- Academic calendar 2018-19 is being followed in letter and spirit.
- Process of admission was shown on the college notice board.
- The examination committee analyzed the result of 2017-2018.
- The Principal formed several statutory committees.
- Website-- posting of all upcoming events of the college was done by website committee.
- The time table committee prepared the time table for the session 2018-19.
- All teachers started teaching as per the time table and as per the syllabus.
- Students have been informed that unit tests will be conducted in October 2018.
- The Principal Formed the research committee.
- The teachers were inspired to write research articles and get them published in UGC approved journals with high impact factor.
- They were advised to participate in national or international seminars or workshops and present research papers.
- Independence day was celebrated with simplicity and feelings of patriotism.


Dr. K. Singh


Principal
Sant Shiromani Guru Ravidas
Govt. College, Sargaon
Distt. Mungeli (C.G.)

Meeting 2

Date - October 05, 2018

Day - Friday

Time - 12:30 PM

Venue- IQAC Room

Minutes

- Unit tests
- Various sports competitions
- Annual sports and prize distributions
- Annual festival
- Tree plantation
- NSS campus
- Meeting of alumni association
- Meeting of parents teachers association

Action Taken Report

- Minutes of previous meeting were confirmed.
- Unit tests were organized as per the academic calendar.
- Various sports competitions were conducted as per the academic calendar.
- Annual sports and prize distributions were organized as per the academic calendar.
- Annual festival was celebrated with enthusiasm as per the academic calendar.
- Several trees were planted as per the academic calendar.
- NSS camp was organized as per the academic calendar.
- Meeting of alumni association was organized in the college.
- Meeting of parents teachers association was organized in the college.

for alumni
N.K. Singh

for ABATH
Principal
Sant Shiromani Guru Ravidas
Govt. College, Sargaon
Distt. Mungeli (C.G.)

Meeting 3

Date - January 04, 2019

Day - Friday

Time - 12:30 PM

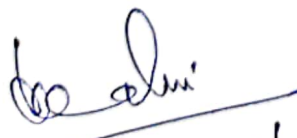
Venue- IQAC Room

Minutes

- Assessment of teaching learning process
- Progress of syllabus, up gradation
- Use of ICT tools
- Practical exams
- Remedial classes for slow learners
- Special guidance to brilliant students
- Preparation of annual exams
- Feedback from students, alumni and others

Action Taken Report

- Minutes of previous meeting were confirmed.
- Assessment of teaching learning process was done by the Principal. The teachers were inspired to teach the students in lucid, conspicuous and aesthetic language and style.
- Teachers were advised to complete the syllabus within time limit.
- They were asked to make use of the ICT tools.
- Students were given effective training for appearing in practical exams.
- The list of slow learners was prepared and the slow learners were suggested to attend remedial classes that were conducted for their quality improvement.
- The list of the brilliant students was prepared and up-to-date knowledge and special guidance was given to them for their excellent performance.
- The college prepared for conducting annual exam which will start in march 2019. The teachers revised the syllabus and explained important questions to students from examinations point of view.
- The class rooms were properly washed and chairs and benches were systematically arranged for smoothly conducting the annual exams.
- Feedback was taken from several students, some alumni and some parents.


H.K. Singh


For Principal
Sant Shiromani Guru Ravidas
Govt. College, Sargaon
Distt. Mungeli (C.G.)

Meeting 4

Date - April 03, 2019

Day - Wednesday

Time - 12:30 PM

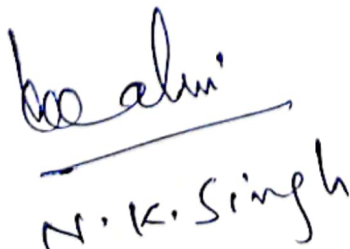
Venue- IQAC Room

Minutes

- Institutional values and social responsibilities
- Academic audit
- Energy audit
- Green audit
- Environment audit
- Clean and green camps
- Beyond the camps environmental promotion activities
- Best Practices of the college
- Meeting of alumni association
- Meeting of parents teachers association

Action Taken Report

- Minutes of previous meeting were confirmed .
- Institutional values and social responsibilities were explained to all stakeholders.
- Academic audit was done.
- Energy audit was done.
- Green audit was done.
- Environment audit was done.
- Effective measures were adopted to make the camps clean and green.
- Beyond the camps environmental promotion activities were carried out in different villages.
- Best Practices of the college.
- Meeting of alumni association was held in the college.
- Meeting of parents teachers association was held.


N. K. Singh


For **Principal**
Sant Shiromani Guru Ravidas
Govt. College, Sargaon
Distt. Mungeli (C.G.)

Sant Shiromani Guru Ravidas Government College Sargaon, Dist- Mungeli (C.G.)

**Internal Quality Assurance Cell (IQAC)
IQAC meeting 2019-2020**

Meeting 1

Date - July 2, 2019

Day - Tuesday

Time - 12:30 PM

Venue- IQAC Room

Minutes

- Formation of IQAC for the session 2019-2020
- Plans of institution for the current academic year 2019-2020
- Academic calendar 2019-2020
- Admission 2019-2020
- Analysis of result 2018-2019
- Formation of several statutory committees
- Website-- posting of all upcoming events of the college
- Time table
- Teaching learning process
- Unit tests
- Formation of research committee
- Celebration of national and international days, birthdays of great leaders and patriots

Action Taken Report

- Importance, roles and functions of IQAC were presented to new members of IQAC.
- Plans of institution for the current academic year 2019-2020 were prepared.
- Academic calendar 2019-2020 is being followed in letter and spirit.
- Process of admission was displayed on the college notice board.
- Analysis of result 2018-2019 was done by the examination committee.
- Formation of several statutory committees was done by the Principal.
- Website-- posting of all upcoming events of the college was done by website committee.
- Time table was prepared by the time table committee.
- All teachers started teaching as per the time table and as per the syllabus.
- Unit tests will be conducted in October 2019.
- Formation of research committee was done by the Principal.
- The teachers were motivated to write research articles and get them published in UGC approved journals with high impact factor.
- They were motivated to participate in national or international seminars or workshops and present research papers.
- Independence day was celebrated with simplicity and feelings of patriotism.

N. K. Singh
N. K. Singh

For *APITB*
Principal
Sant Shiromani Guru Ravidas
Govt. College, Sargaon
Distt. Mungeli (C.G.)

Meeting 2

Date - October 3, 2019

Day - Thursday

Time - 12:30 PM

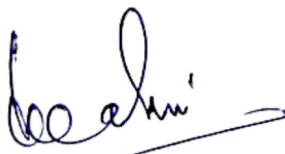
Venue- IQAC Room


Minutes

- Unit tests
- Various sports competitions
- Annual sports and prize distributions
- Annual festival
- Tree plantation
- NSS campus
- Meeting of alumni association
- Meeting of parents teachers association

Action Taken Report

- Minutes of previous meeting were confirmed .
- Unit tests were conducted as per the academic calendar.
- Various sports competitions were organized as per the academic calendar.
- Annual sports and prize distributions were organized as per the academic calendar.
- Annual festival was organized as per the academic calendar.
- Tree plantation was done as per the academic calendar.
- NSS camp was organized as per the academic calendar.
- Meeting of alumni association was held in the college.
- Meeting of parents teachers association was held in the college.


N.K. Singh


For **Principal**
Sant Shiromani Guru Ravidas
Govt. College, Sargaon
Distt. Mungeli (C.G.)

Meeting 3

Date - January 3, 2020

Day - Friday

Time - 12:30 PM

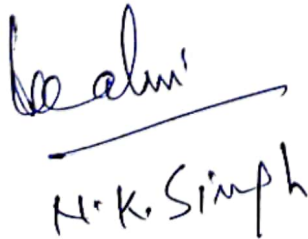
Venue- IQAC Room

Minutes

- Assessment of teaching learning process
- Progress of syllabus, up gradation
- Use of ICT tools
- Practical exams
- Remedial classes for slow learners
- Special guidance to brilliant students
- Preparation of annual exams
- Feedback from students, alumni and others

Action Taken Report

- Minutes of previous meeting were confirmed .
- Assessment of teaching learning process was done by the Principal. The teachers were motivated to teach the students in simple, easy and impressive language and style.
- Teachers were asked to complete the syllabus within time limit.
- They were asked to use the ICT tools.
- Students were trained effectively for appearing in practical exams.
- The list of slow learners was prepared and remedial classes were conducted for their quality improvement.
- The list of the brilliant students was prepared and special guidance was given to them for their excellent performance.
- Preparation of annual exams was done by the college. The teachers revised the syllabus and gave important questions to students from examinations point of view.
- The class rooms were properly cleaned and chairs and benches were systematically arranged for smoothly conducting the annual exams.
- Feedback was taken from several students, some alumni and some parents


H.K. Singh


For **Principal**
Sant Shiromani Guru Ravidas
Govt. College, Sargaon
Distt. Mungeli (C.G.)

Meeting 4

Date - March 12, 2020

Day - Thursday

Time - 12:30 PM

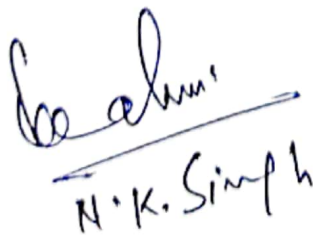
Venue- IQAC Room

Minutes

- Institutional values and social responsibilities
- Academic audit
- Energy audit
- Green audit
- Environment audit
- Clean and green camps
- Beyond the camps environmental promotion activities
- Best Practices of the college
- Meeting of alumni association
- Meeting of parents teachers association

Action Taken Report

- The college was closed from March 19, 2020 to August 2020 due to pandemic.
- Minutes of previous meeting were confirmed .
- Institutional values and social responsibilities were explained to all stakeholders.
- Academic audit was done.
- Energy audit was done.
- Green audit was done.
- Environment audit was done.
- Effective measures were adopted to make the camps clean and green.
- Beyond the camps environmental promotion activities could not be carried out due to pandemic.
- Best Practices of the college.
- Meeting of alumni association could not be held due to pandemic.
- Meeting of parents teachers association could not be held due to pandemic.


N.K. Singh


For Principal
Sant Shiromani Guru Ravidas
Govt. College, Sargaon
Distt. Mungeli (C.G.)

Sant Shiromani Guru Ravidas Government College Sargaon, Dist- Mungeli (C.G.)

**Internal Quality Assurance Cell (IQAC)
IQAC meeting 2020-21**

Meeting 1

Date - August 08, 2020

Day - Saturday

Time - 12:30 PM

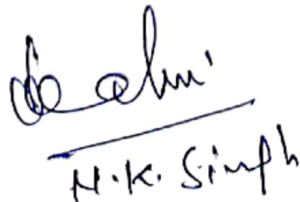
Venue- IQAC Room

Minutes

- Formation of IQAC for the session 2020-2021
- Plans of institution for the current academic year 2020-2021
- Academic calendar 2020-2021
- Admission 2020-2021
- Analysis of result 2019-2020
- Formation of several statutory committees
- Website-- posting of all upcoming events of the college
- Time table
- Teaching learning process
- Unit tests
- Formation of research committee
- Celebration of national and international days, birthdays of great leaders and patriots

Action Taken Report

- Due to COVID19 pandemic outside members were not invited to attend the meeting of IQAC. They were informed about the minutes of the meeting through Smart Phone.
- Plans of institution for the current academic year 2020-2021 were prepared.
- Academic calendar 2020-2021 is being followed in letter and spirit.
- Process of admission was displayed on the college notice board.
- Annual examinations 2020 was conducted through Open Book system. Analysis of result 2019-2020 was done by the examination committee.
- Formation of several statutory committees was done by the Principal.
- Website-- posting of all upcoming events of the college was done by website committee.
- Time table was prepared by the time table committee.
- All teachers started taking Online classes through Smart Phone as per the time table and as per the syllabus.
- Unit tests will be conducted in February or March 2021.
- Formation of research committee was done by the Principal.
- The teachers were motivated to write research articles and get them published in UGC approved journals with high impact factor.


H.K. Singh


For **Principal**
Sant Shiromani Guru Ravidas
Govt. College, Sargaon
Distt. Mungeli (C.G.)

- They were motivated to participate in national or international seminars or workshops and present research papers.
- Independence day was celebrated with simplicity and feelings of patriotism.

Meeting 2

Date – November 02, 2020

Day - Monday

Time – 12:30 PM

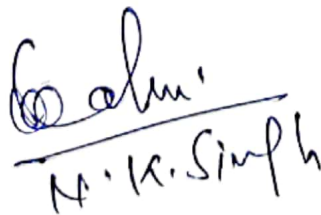
Venue- IQAC Room

Minutes

- Unit tests
- Various sports competitions
- Annual sports and prize distributions
- Annual festival
- Tree plantation
- NSS campus
- Meeting of alumni association
- Meeting of parents teachers association
- Preparation for accreditation from NAAC

Action Taken Report

- Minutes of previous meeting were confirmed.
- Unit tests were conducted Online as per the academic calendar.
- Various sports competitions could not be organized due to covid19 pandemic.
- Annual sports and prize distributions could not be organized due to covid19 pandemic.
- Annual festival could not be organized due to covid19 pandemic.
- Tree plantation could not be done due to covid19 pandemic.
- NSS camp could not be organized due to covid19 pandemic.
- Meeting of alumni association was held Online.
- Meeting of parents teachers association was held Online.
- All members of staff were informed about the preparation for accreditation by NAAC.
- Different professors were assigned for preparation of different criteria by NAAC.


N.K. Singh


for **Principal**
Sant Shriromani Guru Ravidas
Govt. College, Sargaon
Distt. Mungeli (C.G.)

Meeting 3

Date - January 23, 2021

Day - Saturday

Time - 12:30 PM

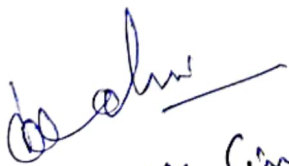
Venue- IQAC Room

Minutes

- Assessment of teaching learning process
- Progress of syllabus, up gradation
- Use of ICT tools
- Practical exams
- Remedial classes for slow learners
- Special guidance to brilliant students
- Preparation of annual exams
- Feedback from students, alumni and others

Action Taken Report

- Minutes of previous meeting were confirmed.
- Assessment of teaching learning process was done by the Principal. The teachers were motivated to teach the students in easy understood and clear language and style.
- Teachers were asked to complete the syllabus within time limit.
- They were asked to use the ICT tools.
- Students were trained effectively for appearing in practical exams.
- The list of slow learners was prepared and remedial classes were conducted Online for their quality improvement.
- The list of the brilliant students was prepared and special guidance was given to them for their excellent performance.
- Preparation of annual exams was done by the college. The teachers revised the syllabus and threw light on important questions from examinations point of view.
- The class rooms were properly cleaned and chairs and benches were systematically arranged for smoothly conducting the annual exams.
- Feedback was taken from several students, some alumni and some parents


A. K. Singh


Principal
Sant Shiromani Guru Ravidas
Govt. College, Sargaon
Distt. Mungeli (C.G.)