

First Best Practice of the College

## ACADEMIC AUDIT 2018-19

### **Report on the Academic Audit for the session- 2018-19**

**of**

**SANT SHIROMANI GURU RAVIDAS GOVERNMENT COLLEGE, SARGAON  
DISTRICT- MUNGELI (C.G.)**

**Date -  
July 09, 2019 (Tuesday)**

## Schedule For Academic Audit 2018-19

Date –July 09, 2019 (Tuesday)

Time	Schedule
10:30 AM	Introductory meeting Meeting with the Principal and staff
11:00 AM	Meeting with faculty members of science (B. Sc.)
11:30 AM	Meeting with the students of B. Sc I, II, III
12:00 PM	Meeting with faculty members of Arts (B. A.)
12:30 PM	Meeting with the students of B. A. I, II, III
01:00 PM	Meeting with faculty members of commerce (B. Com.)
01:30 PM	Meeting with the students of B. Com. I, II, III
02:00 PM	Lunch
02:30 PM	Meeting with support staff
03:00 PM	Visit to IQAC office, Labs, Library, NSS, YRC, Sports, Career And Counseling Cell, placement Cell,
04: 00 PM	Meeting with Alumni and Parents
04:30 PM	Meeting with Principal, IQAC Coordinator and HODs

**1.Introduction** - Sant Shiromani Guru Ravidas Government College Sargaon, Dist- Mungeli (Chhattisgarh) was established in 2010 by the Department of Higher Education, Chhattisgarh Government, Raipur with a well- defined motive of “rural youth empowerment through quality education in science, arts and commerce”. The neighborhood villages and community of Sargaon naturally felt the need of the college imparting higher education to their coming generations and the establishment of the college translated their dream into reality.

The college is a guild of learners united together. Here thought is free from all fetters and all sources of knowledge and all aids to learning are accessible to all comers without distinctions of caste, color or creed, riches or poverty.

Intellectual development forms the chief feature of the college. It expands the minds of students, opens their hearts, kindles generous sentiments and rouses high hopes and noble aspirations. The courses of study are varied and comprehensive. They suit all tests and temperaments. One can read subjects of one's choice without any compulsion. Ample opportunities are provided for instructions in Hindi Literature, Economics, Political Science, History, Sociology, Chemistry, Botany and Zoology, Commerce, various arts and crafts. The medium of instruction is mainly Hindi but certain subjects are also taught through the medium of English.

The college aims at enabling the students to gain quality education, to accept innovative ideas and new challenges and to imbibe moral values for social service. Since its establishment, the college has been a prestigious and socially responsible institution in academics, sports and cultural activities. The teaching staff of the college is well educated, competent, devoted to duties and committed to social and educational development of local, rural students.

During the last five years, the college has made systematic efforts to build excellence in teaching, learning, research, and extension activities, and to create appropriate opportunities for employability of the students. The college offers traditional courses like B.Sc., B. A. and B.Com. Every year the students come out with flying colors in the university exams and their achievements speak volumes.

The college is permanently affiliated to Atal Bihari Vajpai University, Bilaspur(C.G.)

The college got recognition under Section 2(f) in 2014 and 12(B) of UGC Act, 1956 in 2016.

The IQAC was established in July 2018 and has been functioning as a catalyst for many processes about quality sustenance and enhancement.

### **Audit Committee**

In June 2019, Sant Shiromani Guru Ravidas Government College, Sargaon District- Mungeli (C.G.), constituted a two members committee to conduct an academic audit of the college. The academic committee is comprised of the following members:

1. Dr. A. K. Singh, Department of English, Govt. College Bhisama, District-Korba(C.G.)
2. Dr. Shubha Varma, Department of Botany, Govt. Agrasen College, Bilha, District-Bilaspur (C.G.)

### **2. Objective and Scope of the Audit**

The Principal at a preliminary meeting held on 12-06-19 with the members outlines the broad objectives of the academic audit as an independent assessment of the college by an external peer team comprising of the above members. Accordingly the audit team decided to look into the prevailing situations at the college along the following aspects in course of the audit.

#### **Scope**

- Methodology of teaching and learning conducted for the different courses run by the college.
- Functioning of the laboratories and computer facilities
- Examination and evaluation system
- Activities of the Internal Quality Assurance Cell
- Central library and research facility and sports office
- Outreach programs conducted by the college including the NSS and YRC program
- Alumni/ parents and their contributions to the college
- Opportunities and scope of improvements in the major functional areas

The team is empowered and expected to express views and give suggestions for the improvements of the system being followed by the college.

### **3. Methodology**

At the meeting (held on 12-06-18) with the Principal, Coordinator - IQAC, Member Secretary Academic Council, the HODs and other officials, a presentation was made by the Principal which gave a general and broad profile of the facilities and activities of the College. The new facilities added also found mention.

The Audit team arrived in the college on July 09, 2019 and visited the various departments and facilities, and had brief interactions with the faculty of each department, the students of B.Sc., B.A. and B.Com and the support staff. Visits to the laboratories, Computer facilities, the Library and some of the other facilities of the College were accommodated in the schedule arranged by the College to enable the Audit Committee to acquire relevant firsthand information.

Based on the information/data gathered from the available documents and the interactions afforded with the different components of the institution, the Audit Committee has made a sincere endeavor to put forward certain views, observations and recommendations in the body of this report with expectations that these recommendations, when implemented, will best serve the interest of the College as intended.

### **4. Brief Profile of the College**

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## Management

The College has the following Decision Making Bodies:

- ❖ Principal
- ❖ Janbhagidari Samiti
- ❖ Staff Council
- ❖ College Development Committee

The various aspects of the Academic affairs and administration of the College are organized and looked after by several committees constituted by the Principal in the beginning of the session. In some of these committees, representatives of the students and alumni are also present.

## **Reaching Out**

The College encourages student participation in fest seminars and cultural activities of diverse array throughout the year and also motivates students to participate voluntarily in social and Outreach Programs. The NSS and Sports department have distinguished themselves through participation at local and state levels while the Outreach Programs have extended support to nine remote villages.

## **5. Observations**

Observations based on the documents provided by the College authorities and meeting with the different stakeholders of the College on July 09 2019 are given below.

### **5.1 Courses**

The courses offered by the College in three different streams (Table 1) are much sought after by students as is evidenced by the number of applications that the College receives annually for admissions. Together with a well-established brand name and an ambient and apolitical academic environment on campus SSGR Government college Sargaon is considered a first choice for students interested in the discipline offered. The academic and non-academic credit points for the course offered by the College, number of teachers and students in different departments are shown in Table 2, 3 and 4.

Table 01: departments in the college

Stream	Subjects offered
B. A.	Hindi literature, Sociology, Political Science, History and Economics, Foundation Course (Hindi and English)
B.Sc.	Chemistry, Botany and Zoology, Foundation Course (Hindi and English)
B.Com.	All compulsory papers, Foundation Course (Hindi and English)

### Total Students in 2018-19

B.Sc. I, II, III	199
B.A. I, II, III	228
B. Com. I, II, III	69

### Number of Teachers in 2018-19

Sl. No.	Departments	Full time	Part time	Total
1	Hindi	01	-	01
2	English	01	-	01
3	History	01	-	01
4	Sociology	01	-	01
5	Economics	01	-	01
6	Political Science	01	-	01
7	Commerce	02	-	02
8	Chemistry	01	-	01
9	Botany	01	-	01
10	Zoology	01	-	01
Total		11		11

### Meeting with Students and the Audit of Syllabus and Facilities

#### **B. Sc.-I, II, III**

- The syllabus of Chemistry, Botany and Zoology is a little tough.
- Most of the students read in Hindi medium, they are advised to read in English medium.
- Sufficient books in English medium are not available in the library. The college authority is advised to purchase more books of science in English medium.
- The laboratories of Chemistry, Botany and Zoology need more and more modern equipments.
- Lack of the use of ICT tools. The teachers are advised to make use of ICT tools during teaching.
- The teachers are well competent, highly qualified and committed to the development and progress of students. One teacher is a Ph.D. supervisors and some teachers have written several research articles and got them published in national and international journals with high impact factor. One teacher is currently doing Ph. D.
- The list of slow learners is prepared and remedial classes are conducted for them to improve their quality and raise their standard.

### **B. A. – I, II, III**

- The syllabus of Hindi literature, Sociology and Political Science is not so tough, but the syllabus of Economics and History is a little tough.
- Most of the students read in Hindi medium, they are advised to learn how to read, write and speak English well.
- Sufficient books in Hindi medium are available in the library. The college authority is advised to purchase some books of Sociology, Political Science, Economics and History in English medium also.
- The class rooms of arts need more and more cleanliness and good furniture.
- Lack of the use of ICT tools. The teachers are advised to make use of ICT tools during teaching.
- The teachers are well competent, highly qualified and committed to the development and progress of students. Some teachers are Ph.D. supervisors and they have written several research articles and got them published in national and international journals with high impact factor. All teachers of Arts have done their Ph. D. long ago.
- The list of slow learners is prepared and remedial classes are conducted for them to improve their quality and raise their standard.

### **B.Com- I, II, III**

- The syllabus of Commerce is a little difficult.
- Most of the students read in Hindi medium, they are advised to learn how to read, write and speak English well.
- Sufficient books in Hindi medium are available in the library. The college authority is advised to purchase some books of Commerce in English medium also.
- The class rooms of Commerce need more and more space, cleanliness and good furniture.
- Lack of the use of ICT tools. The teachers are advised to make use of ICT tools during teaching.
- The teachers are qualified and devoted to their duty. They care for the development and progress of students. Two teachers are doing Ph.D.
- The list of slow learners is prepared and remedial classes are conducted for them to improve their quality and raise their standard.

### **Support Staff**

- The members of support staff are satisfied with the college administrations.
- They do their work according to the rules of C.G. government.
- They are always ready to help the students when needed.



- Some staff are computer proficient but some staff lack the knowledge of computer. They are advised to learn computer as soon as possible.
- Orientation and motivation programs are necessary for them.

### **Central Library**

- The central library of the college is very spacious and properly ventilate.
- The reading space is also available in the library.
- The library is well stocked, it is full of texts, reference books, journals etc.
- The book bank facility for poor students is definitely a praiseworthy effort of the college authority.
- Books for students belonging to SC/ST and OBC categories are purchased every year.
- Stationeries for students belonging to SC/ST and OBC categories are purchased every year.
- The library is in the process of getting INFLIBNET facility very soon.

### **Career and Counseling Cell and Placement Cell**

- Career and counseling cell of the college is very functional.
- It informs students regarding several job opportunities regularly.
- It invites experts from different fields who enlighten our students about current affairs and profound knowledge of different subjects.
- The functioning of the placement cell is satisfactory.
- It tries to contact different schools and colleges, different industries and establishments to give placements to the students of the college.

### **NSS & YRC**

- Very active
- College supports the activities
- Health awareness programs are very useful

### **IQAC**

- The IQAC conducts its tasks efficiently.
- It conducts four meetings in a session.
- It prepares several agenda for the meeting.
- It prepares Action Taken Report.

## **Staff Council**

- 2 or 3 meetings per academic year.
- Core committee takes day-to-day decisions. The decisions are ratified in staff council.
- They are responsible for academic rectitude.

## **Alumni and Parents**

- The alumni and parents are extremely happy with the quality of education imparted.
- The alumni suggested some improvements in the quality of education.
- The feedback of the alumni are taken and their suggestions for quality improvement are implemented.

## **6. Strengths & Opportunities for Improvement**

### **Strengths**

The audit committee is highly satisfied with the inherent strengths of the college and these are mentioned below.

- Forward looking and visionary leadership of the college authority
- Willingness of leadership for all round continuous quality improvement
- Enforcement of discipline in a fair and just manner
- Apolitical ambience of the college
- Good infrastructural facilities that can be provided by an educational institution
- Brand image of the college is very good in Mungeli district
- Dedicated and competent teaching faculty
- Use of the updated pedagogy with supportive IT
- Inclusive approach to education by extending the educational facilities and services of the college to the comparatively less served areas like Sargaon
- Despite shortage of teaching staff in some cases or lack of infrastructure facilities, the quality of teaching fulfills the needs of the students.
- Committed and supportive non- teaching staff
- Academically above average students abiding by the rules and code conduct of the college
- Strong social commitment of the college authorities, students and alumni

- The college upholds the ideals of the C.G. government, the government of India and UGC through its diverse activities and services
- High degree of stakeholder engagement and satisfaction is revealed from the multi stakeholders feedback throughout the audit
- In general the overall feeling of satisfaction on the part of stakeholders is a valuable strength of the institution

### **Opportunities for improvement**

The college can easily raise the bar of its achievement if the following points are taken care of:


- The college should start new professional courses like BCA and BBA.
- Canteen facility should be available.
- Washrooms should be properly maintained and clean.
- A playground for outdoor games should be developed.
- ICT facility should be available.

### **General conclusion**

- The teaching and non-teaching members of staff are generally happy with their working conditions. However, sometimes they are heavily burdened with their respective work. Student discipline is good.
- Stands out as an institution of academic excellence.

### **Gratitude**

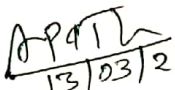
The committee members feel honored and take this opportunity to express sincere thanks and gratitude to the college authorities for being invited to conduct the academic audit. we would also like to express our heartfelt thanks to all faculty members and support staff for their wholehearted cooperation along with the hospitality that has been extended to us during the audit conducted.

  
9.7.2019

Name – Dr. A. K. Singh  
College – Govt. College Bhaissma  
District- Korba( C.G.)



Name- Dr. Shubha Varma  
Govt. Agrasen College, Bilha  
District- Bilaspur (C.G.)

for   
13/03/21  
**Principal**  
**Sant Shiromani Guru Ravidas**  
Govt. College, Sargaon  
Distt. Mungeli (C.G.)