Office of the Principal

Sant Shiromani Guru Ravidas Government College Sargaon, Dist-Mungeli (C.G.)

(College Code-2904) www.ssgrgcsargaon.ac.in email- ssgrgovtcollegesargaon@gmail.com

Sargaon, Date-05.01.2019

Order

All the members of non-teaching staff are informed that a administrative/professional training program on "Books Keeping in Library" will be organized by the institution on January 09, 2019 and are directed to attend the program.

Incharge

Administrative/ Professional Training Program

P**pithipipal**Shiromani Guru Ravida
Shiromani Sargaon

Distt. Mungeli (C G.)

Office of the Principal

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Sargaon, Date-09.01.2019

Report of the administrative/professional training program on "Books Keeping in Library"

A administrative/professional training program "Books Keeping in Library" was organized by the institution on January 09, 2019. Dr. A. K. Chandel, Professor of Economics was the resource persons. She gave speech on how to keep books in library in proper order and laid stress on the maintenance of library equipments and computer software with technical skill and perfection. The following members of non-teaching staff attended the program.

- 1. Shri B. R. Bhoshle Asst. Grade 01
- 2. Shree C. M. Koshle Asst. Grade 02
- 3. Shree Himanshu Yadav Asst. Grade 03
- 4. Shri B. P. Ghritlahre, Lab Technician
- 5. Shree Sanat Kumar Manhar, Lab Technician
- 6. Shree Dharmendra Mahilang, Lab Technician

Total number of participants - 06

Incharge

Administrative/ Professional Training Program

Principal

Sant Shiromani Gura Havida Govt. College, Sargaon

Distt. Mungeli (C G.)